

REPORT OF THE TRUSTEES

AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER

2018

FOR CHAP-AID

CHAP-AID

REPORT OF THE TRUSTEES

For the year ended 31 December 2018

The Chap-Aid Trustees present their report together with the financial statements for the year ended 31 December 2018. The Trustees have adopted the provisions of the Charities Statement of Recommended Practice (FRS 102) revised July 2015

REFERENCE AND ADMINISTRATIVE DETAILS

Chap-Aid is the Charity Association regulated under the law of 1901, of the Chaplaincy of Aquitaine, an Association Cultuelle under the law of 1905. The registered address is La Presbytère, 1 lotissement la Caussade, 33270 Floirac.

TRUSTEES

The trustees of the Charity at present are:-

Anthony Lomas	President
Iain McGrory	Treasurer
Ian Jameson	Chaplaincy Council Representative
Brian Hogarth	
Liz Rolfe	
Margaret Opie-Smith	
Lindsay Megraud	
Sylvia Hames	

STRUCTURE, GOVERNANCE AND MANAGEMENT

Trustees are elected annually in General Meeting to represent the sectors in the Chaplaincy. The Chaplain is the ex-officio president. The General Meeting also elects the Vice president, the Secretary and the Treasurer.

The Board has the duty to select the beneficiaries suggested by sectors or individuals, and making such donations which are in accordance with the statutes, after carrying out the appropriate due diligence.

OBJECTIVES AND ACTIVITIES

To enable the Chaplaincy of Aquitaine to provide relief for those in need, to support outreach and care to individuals and groups in France and in other countries, and to collect and distribute funds for these purposes in a spirit of Christian concern.

ACHIEVEMENTS AND PERFORMANCE

Total receipts in 2018 amounted to 13,071 € and donations to approved charities totalled 13,232 €. Donations to Mediciens Sans Frontieres and Shelterbox amounting to 2500 €, taken from the General fund, were made in response to international appeals following a major humanitarian disasters. This amount was recovered through a series of retiring collections across the Chaplaincy. A further amount of 335 € was donated to DEC Yemen. During the year a total of 285 € was donated by various anonymous donors and placed in the general fund.

Undistributed restricted funds amounted to 489 € and the General fund to 2,691 € at the year end.

General expenses of 270 € arose from an insurance premium of 270 €.

CHAP-AID

REPORT OF THE TRUSTEES (CONTINUED)

RESERVES POLICY

It is policy to hold 2,000€ in reserve to cover quick response to a major emergency and to recover the amount through collections across the Chaplaincy. In addition, a reserve of 500€ is kept to cover administrative expenses through the year.

RISK MANAGEMENT

Trustees have a duty to identify and review the risks to which the Charity is exposed, and to define its policy towards those risks.

PUBLIC BENEFIT

The fund’s aims are clearly defined and are carried out and achieved, as laid out above, resulting in a public benefit, in this way the charity is fully complying with S17 of the Charities Act 2011.

GOING CONCERN

The trustees are of the opinion that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties regarding the fund's ability to do so.

ON BEHALF OF THE TRUSTEES

Signed..... Iain McGrory - Treasurer

Date.....

CHAP-AID

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHAP AID

I report on the accounts for the year ended 31 December 2018 set out on pages 1 to 5.

Responsibilities and basis of Report

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145 (5) (b) of the 2011 Act)
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Jeffrey Chesters FCA
Nauchon
40310 Baudignan
France

Date:

CHAP-AID
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2018

RECEIPTS AND PAYMENTS ACCOUNT

	<u>Restricted Funds</u>	<u>General Funds</u>	<u>Total 2018</u>	<u>Total 2017</u>
	€	€	€	€
<u>Receipts</u>				
Bertric Burée	1,745	788	2,533	3,860
Bordeaux	2,556	108	2,664	3,946
Chancelade/Negrondes	396	477	873	699
Condom Nerac	1,495	-	1,495	1,303
Limeuil	438	538	976	1,673
Lot & Garonne	1,841	140	1,981	1,270
Monteton	1,275	-	1,275	800
Ste Nathalene	684	230	914	1,325
Anonymous	175	285	360	803
<u>Total Receipts</u>	10,605	2,466	13,071	15,679
<u>Payments</u>				
Tread	1,445		1,445	
Dorset Exped Soc	440	335	775	1,645
Cry in the Dark	750		750	200
Diocese of Europe	623		623	2,950
Educaid				855
El Shad	265		265	115
Justice Rising				126
MSF	130	500	630	1,295
All as One	396		396	275
Bishop's Lent Appeal	1,062		1,062	
Christian Aid	495		495	575
Emmaus	1,112		1,112	1,980
Fields of Life	267		267	197
Foyer Fraternal	688		688	1,355
New Dawn	414		414	646
Poppy Appeal				141
Resto de Coeur	200		200	1,015

Shelterbox	640	2,000	2,640	1,000
Water Aid	1,200		1,200	1,104
<u>Total Donations</u>	10,107	2,855	12,962	15,474
General expenses	36	234	270	715
<u>Total Payments</u>	10,143	3,089	13,232	16,189
<u>Receipts less Payments</u>	462	(623)	(161)	(510)
<u>Bank Balance 1st January 2018</u>	27	3,350	3,377	3,887
Bank Balance 31st December 2018	489	2,727	3,216	3,377

CHAP-AID
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2018

MOVEMENT OF FUNDS

	<u>1st January</u> <u>2018</u>	<u>Receipts</u>	<u>Payments</u>	<u>31st</u> <u>December</u> <u>2018</u>
	€	€	€	€
<u>Restricted Funds</u>				
All As One		396	396	
Bishop's Advent Appeal		66		66
Bishop's Lent Appeal		1,062	1,062	
Christian Aid	4	520	499	25
Cry in the Dark		750	750	
Diocese of Europe		751	623	128
Dorset Exped Society		440	440	
El Shad	10	255	265	
Emmaus		1,112	1,112	
Fields of Life		267	267	
Foyer Fraternal		688	688	
MSF		130	130	
New Dawn		414	414	
Poppy Appeal		270		270
Resto de Coeur	(1)	199	200	
Shelterbox		640	640	
Tread		1,445	1,445	
Water Aid	14	1,186	1,200	
<u>Total Restricted Funds</u>	27	10,605	10,143	489
<u>General Funds</u>	3,350	2,466	3,125	2,727
<u>Total Funds</u>	3,377	13,071	13,268	3,216

Approved by the Trustees of Chap-Aid

Date.....

..... Anthony Lomas - President

..... Iain McGrory - Treasurer